



SUSITNA-WATANA HYDRO

**Agenda and Schedule
Fish Passage Technical Team
Fish Passage Workshop #2 - Brainstorm
9/9 – 9/11/2014**

LOCATION: 2353 130th Avenue N.E.
Suite 200
520 Corporate Center
Bellevue, WA 98005

TIME: 7:30 am – 4:30 pm (AKDT), 8:30 am – 5:30 pm (PDT)

SUBJECT: Agenda for the Fish Passage Brainstorm Workshop (Workshop #2)

GoTo MEETING: <https://www4.gotomeeting.com/register/935857007>
Phone: 1-888-585-9008 Code: 810056852#

Meeting Purpose and Objectives:

- Review of project and biological information updates relevant to the Fish Passage Technical Team (FP-TT) brainstorm session
- Conceptual alternatives brainstorming
- Initial concept development
- Review evaluation process and discuss preliminary evaluation criteria

Review revised study schedule and next steps

Notes:

- Due to interactive nature of this meeting, attendance in person by all FP-TT members is requested.
- This meeting will be utilizing Critical Energy Infrastructure Information (CEII). Only FP-TT members who have signed AEA's non-disclosure agreement (NDA) forms are allowed access to this information. Any observers or other meeting participants who have not signed the NDA forms will be asked to step out of the meeting until use of this information is complete. This is expected to be for the majority of this meeting, and estimated times are noted below with **yellow highlight**. Any web broadcast on GoToMeeting will also be suspended during these times.



SUSITNA-WATANA HYDRO

Tuesday, September 9 - Workshop Day #1

- 7:30 AM AKDT (8:30 AM PDT)** **Opening**
- Introductions
 - Brief review of overall Study Plan and progress to date
 - Discuss meeting purpose and goals
 - Workshop Agenda Review
 - Meeting protocols
 - Opportunity for brief comments from FP-TT members
- 8:15 AM AKDT (9:15 AM PDT)** **Review previous meeting notes and action items**
- From 9/17/13 Mtg. #4 Site Tour
- 8:45 AM AKDT (9:45 AM PDT)** **Review of biological information updates**
- 9:30 AM AKDT (10:30 AM PDT)** **Break**
- 9:45 AM AKDT (10:45 AM PDT)** **Review physical/operational information updates (Note: CEII material)**
- 10:45 AM AKDT (11:45 AM PDT)** **Review Evaluation Process**
- Discuss here to familiarize FP-TT with pertinent criteria and process to think about during the brainstorm session.

NOTE: *This process review and status update portion of the meeting will stop at 11:00 AM AKDT (12:00 pm PDT) to make sure there is enough time for the brainstorming.*

- 11:00 AM AKDT (12:00 PM PDT)** **Lunch (provided in conference room)**
- 12:00 PM AKDT (1:00 PM PDT)** **Brainstorm process overview**
- Agenda, concepts, alternatives, rules
- 12:15 PM AKDT (1:15 PM PDT)** **Brainstorm session (Note: CEII material in use until 4:15 PM AKDT (5:15 PM PDT))**
- Interactive group development of list of passage concepts
 - Upstream fish collection
 - Upstream fish passage
- 2:00 PM AKDT (3:00 PM PDT)** **Break**
- 2:15 PM AKDT (3:15 PM PDT)** **Continue brainstorm session (Note: CEII material)**
- Continue upstream collection and passage
 - Begin downstream fish collection and passage
- 4:15 PM AKDT (5:15 PM PDT)** **Debrief of day's activities and review plan for Wednesday**
- 4:30 PM AKDT (5:30 PM PDT)** **Meeting adjourn for the day**



SUSITNA-WATANA HYDRO

Wednesday, September 10: Workshop Day #2

- 7:30 AM AKDT (8:30 AM PDT)** **Opening**
- Review and comment on previous day's activities
 - Review agenda and plan for the day
- 8:00 AM AKDT (9:00 AM PDT)** **Continue downstream passage (Note: CEII material in use until 4:15 PM AKDT (5:15 PM PDT))**
- Downstream fish collection
 - Downstream fish passage
- 9:30 AM AKDT (10:30 AM PDT)** **Break**
- 9:45 AM AKDT (10:45 AM PDT)** **Review concepts and brainstorm additional concepts (Note: CEII material)**
- Revisit upstream concepts
 - Revisit downstream concepts
 - Capture any additional concepts for both upstream and/or downstream
- 11:00 AM AKDT (12:00 PM PDT)** **Lunch (provided in conference room)**
- 12:00 PM AKDT (1:00 PM PDT)** **Final brainstorming (Note: CEII material)**
- Comments and discussion on concepts, additional concepts
- 1:00 PM AKDT (2:00 PM PDT)** **Group and organize similar concepts (Note: CEII material)**
- Upstream passage concepts
 - Downstream passage concepts
- 2:00 PM AKDT (3:00 PM PDT)** **Break**
- 2:15 PM AKDT (3:15 PM PDT)** **Develop fish passage concepts (Note: CEII material)**
- Break into subgroups to develop individual concepts
 - Assign concepts to subgroups
 - Define objectives and extent of development
 - Working session
- 4:15 PM AKDT (5:15 PM PDT)** **Convene full group to close meeting**
- Discuss small group progress and address any questions
- 4:30 PM AKDT (5:30 PM PDT)** **Meeting adjourn for the day**



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Thursday, September 11: Workshop Day #3

- 7:30 AM AKDT (8:30 AM PDT)** **Opening**
- Review and comment on previous day's activities
 - Review agenda and plan for the day
- 7:45 AM AKDT (8:45 AM PDT)** **Continue subgroup work (Note: CEII material until 2:00 PM AKDT (3:00 PM PDT))**
- Finalize concepts
 - Subgroups prepare to report to group
- 9:15 AM AKDT (10:15 AM PDT)** **Break**
- 9:30 AM AKDT (10:30 AM PDT)** **Group presentations of concepts (Note: CEII material)**
- Upstream fish collection
 - Upstream fish passage
 - Downstream fish collection
 - Downstream fish passage
 - Discussion
- 11:00 AM AKDT (12:00 PM PDT)** **Lunch (provided in conference room)**
- 12:00 PM AKDT (1:00 PM PDT)** **Final groupings and selections (Note: CEII material)**
- List of concepts for further development
 - List of concepts considered and deferred for now with reasons noted
- 1:15 PM AKDT (2:15 PM PDT)** **Revisit evaluation criteria**
- Overview of evaluation process
 - Handout and present draft evaluation criteria document
 - Handout and present draft evaluation matrix template
 - Brief update on Biological Performance Tool status
 - Discussion
- 2:00 PM AKDT (3:00 PM PDT)** **Review Fish Passage Study Schedule and Next Steps**
- Review updated Gantt chart study schedule and meeting schedule document
 - Summarize action items
- 2:30 PM AKDT (3:30 PM PDT)** **Meeting adjourn**